



World Association of  
Investment Promotion  
Agencies

## **Research Intern at World Association of Investment Promotion Agencies (WAIPA)**

**Location:** World Trade Center Istanbul, Turkey

**Start:** September 2018

**Duration:** 1 year

**Working language:** English

### **Company profile:**

The World Association of Investment Promotion Agencies (WAIPA) is the apex body for FDI promotion globally. Established as a non-profit organization it is registered in Geneva, Switzerland and has its Permanent Secretariat in Istanbul, Turkey. More information on [www.waipa.org](http://www.waipa.org)

### **Job description:**

WAIPA has a short-term vacancy for a Research Intern. The role is to support the Research Team in providing research reports and assist with projects assigned to support WAIPA's objectives.

The research officer will be given tasks which include but are not limited to:

- research;
- outreach;
- analysis
- and coordination with stakeholders.

This position will report to WAIPA's Coordinator.

### **Requirements:**

- Graduate student;
- Excellent communication and computer skills;
- Excellent writing and comprehension skills in English. French and Spanish are assets;
- Competent in MS Office programmes;
- Highly organized, accurate and structured way of working;
- Proactive and independent working style;
- Self-starter, positive attitude, flexible, team player
- Interested in working in an international environment



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**Benefits:**

Being an Intern is a great way to build your resume and provides you excellent working experience in an office environment. Besides professional skills you will gain through this experience, you will also have advantages, such as:

- A monthly transportation cost covered (Istanbul card)
- A lunch ticket provided
- Shared office with fully equipped desk (phone, stationery etc)

**Conditions of employment:**

We offer an unpaid position in an international and dynamic work environment; general knowledge and understanding of Global policies, FDI institutions and EU funding mechanisms.

**Contact Person:**

If you are interested in this position, e-mail your CV and brief cover letter stating interest and your availability to [eva.salamon@waipa.org](mailto:eva.salamon@waipa.org) **before August 31, 2017**. We look forward to arrange an interview with you!